PTUK/PTI PROTOCOL FOR SKYPING

- There should be face to face supervision whenever possible and Skype supervision only if it has written approval by the Course Director and/or PTUK.

- Only PTUK trained and qualified clinical supervisors may be used for Skype Supervision with Certificate or Diploma course students (as shown in the Certified Supervisor list on the website: http://www.playtherapy.org.uk/Supervision/ClinicalSupervision.htm).

- Approved Supervisors may not use Skype with Certificate or Diploma course students, but may use Skype with qualified members who have completed their Play Therapy studies.

- Trainee supervisors may not Skype with anybody outside the UK without written consent from PTUK/PTI (mokijep@aol.com).

- Frequency and length to be discussed between supervisor and supervisee but a minimum of 2 hours per every 6 sessions (1½ hours face to face ½ hour preparation).

- Skype supervision to be done in a safe and confidential place.

- Skyping must be conducted with picture and not just sound.

- In the event of technical difficulties that make supervision ineffective, re-contracting of the session needs to be done and rescheduling within the required time to keep the ratio of supervision to client hours.

- A copy of the PTUK current membership card, which must have a picture, has to be exchanged between supervisor and supervisee before supervision can start if they are unknown to each other.

- All supervisor contracts and procedures have to be identical with that of face to face supervision in using Skype.

- When presenting a portfolio, because session sheets cannot be signed, students must have confirmation from their supervisor of the sessions supervised and that supervision has been by Skype. This sheet must be placed in the supervision part front of her portfolio so that the marker will see it (otherwise the mark will be reduced).